

CAPITAL INVESTMENT PROPOSALS

Ref No	Description of Proposal	Score	Rank	Link to the Priorities	Investment in 2012/13	Investment in 2013/14	Investment in 2014/15	Investment in 2015/16	Annual Revenue Implications	Statutory Function (Y/N)	Indicative Annual Revenue Cost of Borrowing	Other Revenue costs	Anticipated Impact of Proposal (on Public/ Customers/ Staff/ Members/ Reputation etc)	Budget Codes
					£'000	£'000	£'000	£'000	£'000		£'000	£'000		
C1	Off Road Car parks Re surfacing and lining	14	1	Protecting our Environment for our Communities	73	0	0	0	0	Y	2	0	Survey has identified these works as essential for health and safety reasons. Significant damage has been carried out to the car park surfaces following last winters extended cold period. Similar damage is expected following the coming winter period. Impacts on public and council reputation.	
C2	Reconstruction of Lower Gower Road, Royston	11	2	Protecting our Environment for our Communities	73	2	0	0	0	Y	2	0	Identified as essential works as a result of insurance claims and complaints from local businesses. The current condition of the road surface has resulted in a large insurance settlement due to the poor condition of the road. Works are required to provide a safe trafficable surface to protect the Council from further insurance claims.	
C3	Re roofing to Council Chamber, DCO, Letchworth	11	2	Protecting our Environment for our Communities	75	75	0	0	0	N	2	0	A survey has identified these works as inescapable. To complete re-roofing works to Council Chamber roof commenced previously. To include replacement of stolen lead flashings. Roof in poor condition and will require replacement due to lease terms. Temporary weatherproofing has recently been installed following the theft of lead, which will eventually fail if permanent repairs are not carried out.	
C4	Hitchin Swim Centre, Stuctural Repairs	11	2	Protecting our Environment for our Communities	30	25	0	0	0	Y	1	0	A survey has identified these works as inescapable. Survey and investigation have identified some movement to the subsoil surrounding the Hitchin Swim Centre entrance. Underpinning and drainage investigation works are required to strengthen entrance structure. Current defects are being evidenced in changes in the floor levels on the approach to the entrance which is causing trip hazards	
C5	Making Good Trip Hazards, Hitchin Town Centre	11	2	Protecting our Environment for our Communities	24	1	0	0	0	Y	1	0	Identified as essentil works from insurance claims and surveys. Health and safety works to improve pavements in and around the Town Centre with significant trip hazards.	
C6	Improvements to fixing systems to glazed walkway, Lairage Car Park, Hitchin	11	2	Protecting our Environment for our Communities	63	12	0	0	0	Y	1	0	Identified from survey as desirable works to improve the fixings of the roof glazing to the car park walkway. Defective panels have come loose in the past which may cause a danger to the public.	
C7	Structural Repairs, Letchworth Town Hall,	11	2	Protecting our Environment for our Communities	33	2	0	0	0	Y	1	0	Identified from survey as essential works, to improve high level brickwork to the rear of the Town Hall over the short stay car park. Brick work and stome copping are becoming live and loose material is falling onto the pavement below. Impacts on public and council reputation.	
C8	Replacement of Walsworth Common Access Bridge	11	2	Protecting our Environment for our Communities	80	2	0	0	0	N	2	0	Following emergency repairs a survey has identified these works as essential. Extensive repairs to deck have identified design weaknesses in the existing bridge. Scheme allows for the rebuilding of the bridge to enable continued access for grounds maintenance contractors.	
C9	St John's Chapel Hitchin, Re-roofing	10	3	Protecting our Environment for our Communities	75	2	0	0	0	Y	2	0	Identified by survey as essential works. Repairs have been carried out on this roof in the past year that have identified the poor condition of the roofing battens supporting the tiles. Loose tiles will begin to have impact on users of facility in 12/13 if unattended.	
C10	A raw data management solution (LaserServe) to effectively manage written communications	8	4	Living within our means to deliver cost effective services	18	0	0	0	8	N	0	8	LaserServe is an extremely flexible software solution that greatly improves how the organisation handles outgoing written communication. It manages the creation of documents and distributes them by post, email, web, intranet, or stores them as a PDF document. It is anticipated the solution will provide immediate cashable savings by reducing print, paper, postage, form & letter design (allowing users to create, adapt and format existing or new document types), and reduced customer interaction by presenting documents that are clear, concise and customer friendly. Subject to a full business case to be completed prior to the final budget report. There are unallocated funds in the IT reserve which could be used for this project.	

Ref No	Description of Proposal	Score	Rank	Link to the Priorities	Investment in 2012/13	Investment in 2013/14	Investment in 2014/15	Investment in 2015/16	Annual Revenue Implications	Statutory Function (Y/N)	Indicative Annual Revenue Cost of Borrowing	Other Revenue costs	Anticipated Impact of Proposal (on Public/ Customers/ Staff/ Members/ Reputation etc)	Budget Codes
					£'000	£'000	£'000	£'000	£'000		£'000	£'000		
C11	Integration of Northgate Revenues and Benefits System with Informat@work	8	4	Living within our means to deliver cost effective services	11	0	0	0	2	N	0	3	The Northgate Information@Work and Revenues & Benefits enhanced integration module provides additional levels of integration between the applications which would be dynamic and real-time. Users of the Northgate system would be provided with a single holistic view of all inbound and outbound correspondence related to an account/claim and can click through to the electronic document management functionality of Information@Work. It is anticipated the integration would deliver efficiency savings in unproductive processing time by providing a single holistic view of the account/claim, eliminating the need for overnight transfers and allowing documents for new accounts/claims to be indexed and processed immediately on receipt as well as an enhanced customer service delivery by decreasing customer call time. Subject to a full business case to be completed prior to the final budget report. There are unallocated funds in the IT reserve which could be used for this project.	
C12	Content Cleansing Software	7	5	Living within our means to deliver cost effective services	30	0	0	0	0	N	0	0	Adherence to the document retention policy applies to electronic documents as well as hard documents. Use of this software will ensure North Herts has a clear picture of the actual amount and type of data being stored electronically and ensure compliance with the Data Protection Act. This software will search electronic records and identify duplicate records, documents age and type. The cost of £30k includes the purchase of the software, installation and training. There is no ongoing maintenance cost. There is sufficient funds remaining in the IT reserve for this project.	
C13	Replacement Trees in Broadway Walk, Letchworth	6	6	Protecting our Environment for our Communities	28	0	0	0	0	N	1	0	The existing tree species 'Liquid Amber' planted as part of the HLF regeneration programme for Broadway Gardens / Walk have failed to establish. In order to complete the scheme it is proposed to replace all the trees with a new variety that is more tolerant to the soil / climate conditions in Letchworth. The current Avenue largely consists of dead or dying trees which detract from the street scene.	
C14	Replace Air Conditioning unit at Archer Health and Fitness Centre, Hitchin	5	7	Living within our means to deliver cost effective services	150	0	0	0	0	N	3	0	The current air conditioning unit was installed in 2000, and will need to be replaced. If the current air conditioning unit failed and was not replaced it would have a significant impact on both customer satisfaction and hence, income. There is a financial and reputation risk for both the Contractor and Council.	
TOTAL					763	121	0	0	0		18	11		